



## Board of Governors of the City of London School

**Date:** WEDNESDAY, 17 OCTOBER 2018

**Time:** 11.00 am

**Venue:** CITY OF LONDON SCHOOL, QUEEN VICTORIA STREET, EC4V 3AL

**Members:**

Deputy James Thomson (Chairman)	Alderman & Sheriff Vincent Keaveny
Tim Levene (Deputy Chairman)	Ronel Lehmann (External Member)
Alexander Barr	Lord Levene of Portsoken (External Member)
Deputy Keith Bottomley	Deputy Edward Lord
Deputy Roger Chadwick (Ex- Officio Member)	Paul Madden (External Member)
Dominic Christian	Christopher Martin (External Member)
Marianne Fredericks	Sylvia Moys
Rosie Gill (External Member)	Ian Seaton
Caroline Haines	Paul Stein (External Member)
Deputy Clare James (Ex-Officio Member)	

**Enquiries:** Alistair MacLellan / [alistair.maclellan@cityoflondon.gov.uk](mailto:alistair.maclellan@cityoflondon.gov.uk)

**N.B. there will be a Safeguarding training session for Governors from 10.30am.**

**Part of the meeting may be subject to audio-visual recording.**

**Lunch will be served at the conclusion of the meeting.**

**John Barradell  
Town Clerk and Chief Executive**

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and summary of the meeting held on 14 June 2018.

**For Decision**  
(Pages 1 - 6)

4. **MINUTES - ACADEMIC AND EDUCATION COMMITTEE**

To receive the draft public minutes and non-public summary of the Academic and Education Committee meeting held on 20 September 2018.

**For Information**  
(Pages 7 - 8)

5. **MINUTES - FINANCE AND ESTATES COMMITTEE**

To receive the draft public minutes and non-public summary of the Finance and Estates Committee held on 26 September 2018.

**For Information**  
(Pages 9 - 12)

6. **SAFEGUARDING POLICY**

Report of the Head.

**For Decision**  
(Pages 13 - 66)

7. **RISK REGISTER 2017 -18 FOR: THE CITY OF LONDON SCHOOL BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL SCHOLARSHIPS AND PRIZES FUND AND THE CITY OF LONDON SCHOOL EDUCATION TRUST**

Joint Report of the Chamberlain and the Bursar.

*N.B. this report was considered by your Finance and Estates Committee on 26 September 2018.*

**For Decision**  
(Pages 67 - 76)

8. **THE CITY OF LONDON SCHOOL BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL SCHOLARSHIPS & PRIZES FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**  
Report of the Chamberlain.  
*N.B. this report was considered by your Finance and Estates Committee on 26 September 2018.*
- For Information**  
(Pages 77 - 100)
9. **CITY OF LONDON SCHOOL EDUCATION TRUST - DRAFT 2017/18 ANNUAL REPORT AND FINANCIAL STATEMENTS**  
Report of the Chamberlain.  
*N.B. this report was considered by your Finance and Estates Committee on 26 September 2018.*
- For Information**  
(Pages 101 - 118)
10. **REVENUE OUTTURN 2017/18**  
Joint Report of the Chamberlain and the Head.  
*N.B. this report was considered by your Finance and Estates Committee on 26 September 2018.*
- For Information**  
(Pages 119 - 128)
11. **EDUCATIONAL VISITS**  
Report of the Head.
- For Information**  
(Pages 129 - 132)
12. **SCHOOL UPDATE**  
Report of the Head.
- For Information**  
(Pages 133 - 140)
13. **GUIDANCE FOR EXTRA DUTIES FOR TEACHING STAFF**  
Report of the Director of Human Resources.
- For Information**  
(Pages 141 - 148)
14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

16. **EXCLUSION OF THE PUBLIC**  
**MOTION** - That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

17. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 14 June 2018.

**For Decision**  
(Pages 149 - 156)

18. **ACTIONS**  
Report of the Town Clerk.

**For Information**  
(Pages 157 - 158)

19. **NON-PUBLIC MINUTES - ACADEMIC AND EDUCATION COMMITTEE**  
To receive the draft non-public minutes of the Academic and Education Committee meeting held on 20 September 2018.

**For Information**

20. **NON-PUBLIC MINUTES - FINANCE AND ESTATES COMMITTEE**  
To receive the draft non-public minutes of the Finance and Estates Committee meeting held on 26 September 2018.

**For Information**  
(Pages 159 - 162)

21. **HEAD'S NON-PUBLIC REPORT**  
Report of the Head.

**For Information**  
(Pages 163 - 170)

- a) Appendix 1 - Parental Consultation Summary Feedback (Pages 171 - 176)
- b) Appendix 2 - GCSE Results (Pages 177 - 180)
- c) Appendix 3 - A-Level Results (Pages 181 - 190)

22. **COMPLIANCE COMMITTEE**  
Report of the Head.
- For Decision**  
(Pages 191 - 198)
23. **DEVELOPMENT AND ALUMNI RELATIONS OFFICE UPDATE**  
Report of the Head.
- For Decision**  
(Pages 199 - 206)
24. **HEALTH & SAFETY AND WELFARE**  
Report of the Head.
- For Information**  
(Pages 207 - 214)
25. **SAFEGUARDING REPORT**  
Report of the Head.
- For Information**  
(Pages 215 - 218)
26. **TEACHER'S PENSION SCHEME CHANGES**  
Report of the Bursar.
- For Information**  
(Pages 219 - 222)
27. **MANAGEMENT INFORMATION DASHBOARD**  
Joint Report of the Chamberlain and the Bursar.
- For Information**  
(Pages 223 - 238)
28. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
29. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

### **Part 3 - Confidential Agenda**

30. **CONFIDENTIAL MINUTES – CIRCULATED SEPERATELY**  
To approve the confidential minutes of the meeting held on 14 June 2018.

**For Decision**

31. **CONFIDENTIAL REPORT – TO BE TABLED AT THE MEETING**  
Report of the Head.

**For Decision**